

ONLINE REGISTRATION AT WWW.ELKINSYMCA.COM

Register for Y programs, update your membership, see account information and more – all from the convenience of home!

- To register online, you must have an account in our system.
- If you have never been a member or registered for a Y program before, you will need to set up an account. The system will guide you through that process.
- If you are **registering your child** for a program, please access your account or **set up an account in your name** as the primary adult. You can then add your child to your account.

Existing Members/Active Program Participants

In order to successfully complete your online account set-up, our system must have your correct birth date and zip code on file. If this information is not in our database, you will need to call the Y at 304-636-4515 or visit the front desk and provide staff with this information in order to gain access to your online account.

1. From the program page, click "Find My Account".
2. Enter the last name, birth date (MM/DD/YYYY format), and zip code associated with your YMCA account and click submit.
3. Verify your account with either the email address, or billing method information, on file with your existing YMCA account. **NOTE: If you do not have an email on file with your member record, or if your email address is associated with more than one membership record, your online account will not be able to be verified via email and you will need to call your home branch to complete this process. We recommend you do not create a new account as it will create a duplicate record and not be synced with your existing YMCA account.**
4. If you choose to verify your account using your billing information, you will be prompted to create your online account by entering an email address and choosing a password in the next pop-up screen.
5. If you choose to verify your account using your email address, a password re-set link will be sent to your account email address. Follow the link in this email to set your account password and complete the online activation process. Now, you can log-in and begin searching and registering for programs.

Non-members

1. Select the "Sign Up" option
2. On the next screen, select the branch you will be registering for programs at in the Membership Options drop-down list
3. Click on the Non-member membership type (you must hover over it to click)
4. Complete the information form with YOUR contact information. At the bottom of the screen, you will be able to save your non-member record with the option of adding any additional adults or children for whom you will be registering.
5. Once you have finished adding additional individuals to your account, click next.
6. You will be prompted to enter an email and select a password on the next screen to complete creation of your YMCA online account. You can now begin to search and register for programs.

Notes on Online Registration and Payments:

- Make sure to register for the correct level and location.
- Register additional children under the sibling rate to receive a discount.
- All program fees, meet entries and other expenses will be drafted through the online system.
- Program fees will be paid monthly. Meet fees will be drafted the Monday following the meet.
- Go online to see details of your account.

