HOW TO USE THE Y'S ONLINE RESERVATION SYSTEM

- 1. Locate the Reservations Self-Scheduler screen on the Y's website.
- 2. Enter your first and last name as they appear on your Y membership account.
- 3. Enter your date of birth.
- 4. Enter your email address and phone number. Note: This is the email address that will receive your reservation confirmation.
- 5. Click "Find Me".
- 6. Select the Reservation Date of your choice.
- 7. Select your appointment type. (i.e. Lap Swim, Family Swim, etc.)
- 8. Next to available time, click the dropdown menu and select the time of your choice.
- 9. Click BOOK.

You will receive an email to confirm your reservation.

Frequently Asked Questions

Which programs require a reservation?

Lap swimming, family swim, RAYS lap swim, the virtual fitness studio (aka the yellow room), pickleball and racquetball all require a reservation.

How far in advance can I make a reservation?

You will be able to make a reservation 7 days in advance. Reservations are made on a FIRST COME, FIRST SERVED basis.

When I click FIND ME, nothing happens. What should I do?

If you just signed up for a membership, wait until the next day for your membership to be connected to the reservation system. If you would like to make a reservation that same day, call the membership services staff for assistance.

Does the reservation system close at any particular time?

Reservations will close one hour prior to start time. After this time, members will no longer be able to make reservations.

What is the duration of each reservation?

Reservation times vary depending on the activity. At the end of your time slot, please vacate the space so that our staff has time to prepare for the next reservation.

How will I know if my spot is reserved?

You will receive an e-mail confirming your reservation.

What if I am having difficulty making a reservation?

Please call our member services staff for assistance with creating a reservation.

What if I need to cancel my reservation?

If you need to cancel, please do so as soon as possible. To cancel a reservation, sign into our self-scheduler on the website, click on My Appointments and select Cancel next to the reservation you would like to cancel. You can only cancel online up to one hour prior to the start time. If it is within the hour, please call us to cancel your spot.

Is there a penalty for making a reservation and not showing up?

We are hopeful that members will be respectful of the need to make reservations.